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ART

WINONA

SENIOR

SCHOOL

1970

ONTARIO
DEPARTMENT
OF
EDUCATION
SUMMER
COURSES

ORIENTATION
BULLETIN

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O R I E N T A T I O N B U L L E T I N

FOR THE USE OF THE PARTICIPANTS

OF THE SUMMER COURSES IN ART

101 WINONA DRIVE, TORONTO

June 29 - July 31 - 1970

WELCOME The principals and staffs of the summer courses in art sponsored by the Ontario Department of Education once again are pleased to welcome teachers to another summer session.

As usual a wide choice of work units is available to all teachers.

Teachers will select four units, one of which must be a Picture-Making-Programming Unit. Do not elect more than two Picture-Making units. Try to fit a Design unit and Craft unit into your course if at all possible. The basic lecture unit TB-121 is compulsory for all teachers for the Elementary Certificate. A detailed outline is given of each course. You may discuss your choice of units with the instructors on opening day. A fifth unit may be taken with the approval of the principal, and only if space permits.

The Toronto course has grown to such an extent, that Elementary and Intermediate 1 courses will be given at Winona Senior School. You will find each instructor outstanding in his or her particular field -- and most willing to help you in any way possible. Feel free to visit other units to realize the extent of the art programme.

Summarize the gaps in your knowledge about art. What do you think you should know to be more proficient in your work as a teacher of this subject?

Think of the grades you teach and the programme of studies you follow. Select activities which would lend themselves to strong correlations with the lives of the children under your charge and, hence, would improve the general learning situation in your school.

Units of work are exploratory and intended to allow students to discover their abilities, to define their interests, and to give them techniques which have immediate application to the classroom.

The picture-making programming units will be twelve day sessions to enable teachers to visit other units which might help them in their picture-making programming. e. g. - A teacher may find some difficulty in drawing human figures. She may spend a day to get help in Introductory Life Drawing and then return to her regular unit.

SUMMER COURSES IN ART

F O R M A

(This is a valuable document - do not lose it)
(Do not tear out--This is for your reference)

Name _____

Certificate _____

City _____

FOR STAFF USE

Checked by:

APPROVED TIMETABLE

Initials _____ UNITS OF WORK Initials _____

Date June 30 a. m.	to July 7 p. m.	Date July 8 a. m.	to July 15 p. m.
Unit No.		Unit No.	
Staff Member		Staff Member	
Room No.		Room No.	

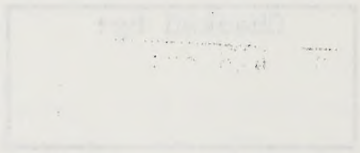
Initials _____ Initials _____

Date July 16 a. m.	to July 23 p. m.	Date July 24 a. m.	to July 31 p. m.
Unit No.		Unit No.	
Staff Member		Staff Member	
Room No.		Room No.	

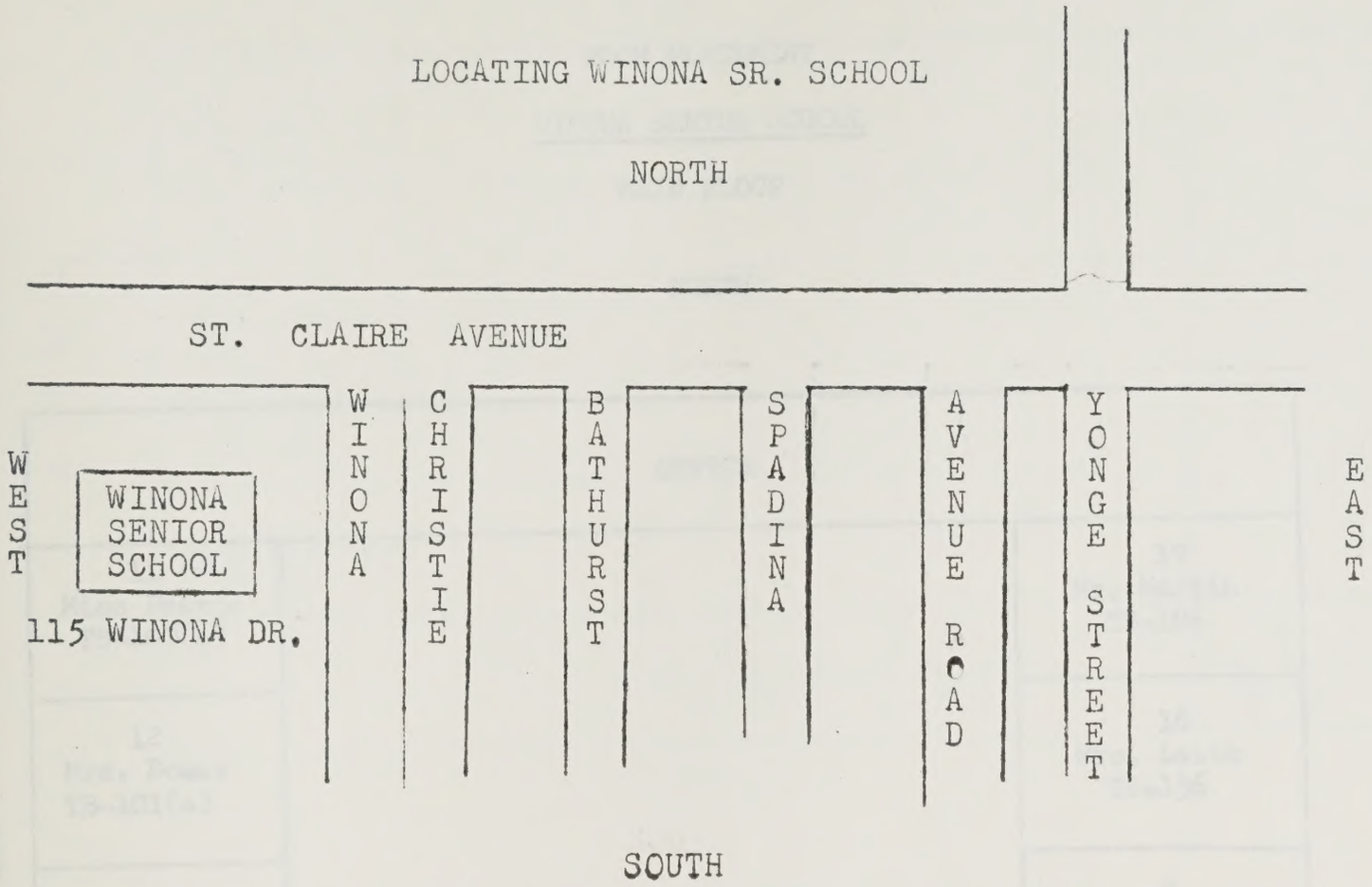
LECTURES

Unit No.	Time	Date of Lectures	Room No.
TB - 121	11:15 - 12:00	July 8 - 23	Auditorium

No lecture units will be offered for Intermediate I.
You will take your lecture when you register for Intermediate II.



LOCATING WINONA SR. SCHOOL



LOCATING WINONA SR. SCHOOL
NORTH
ST. CLAIRE AVENUE
WINONA SENIOR SCHOOL
115 WINONA DR.
SOUTH

ROOM PLACEMENT

WINONA SENIOR SCHOOL

MAIN FLOOR

NORTH

OFFICE		
11 Miss Pearce TB-100(a)		17 Mr. Martin TB-106
12 Mrs. Bower TB-101(a)		16 Mrs. Leith TB-136
13 Dr. Eason TB-102(a)		STAFF ROOM
14 Mr. Ken McKay TB-103(a)		
15 Mr. Conway TB-104(a)		
	CAFETERIA	

WEST

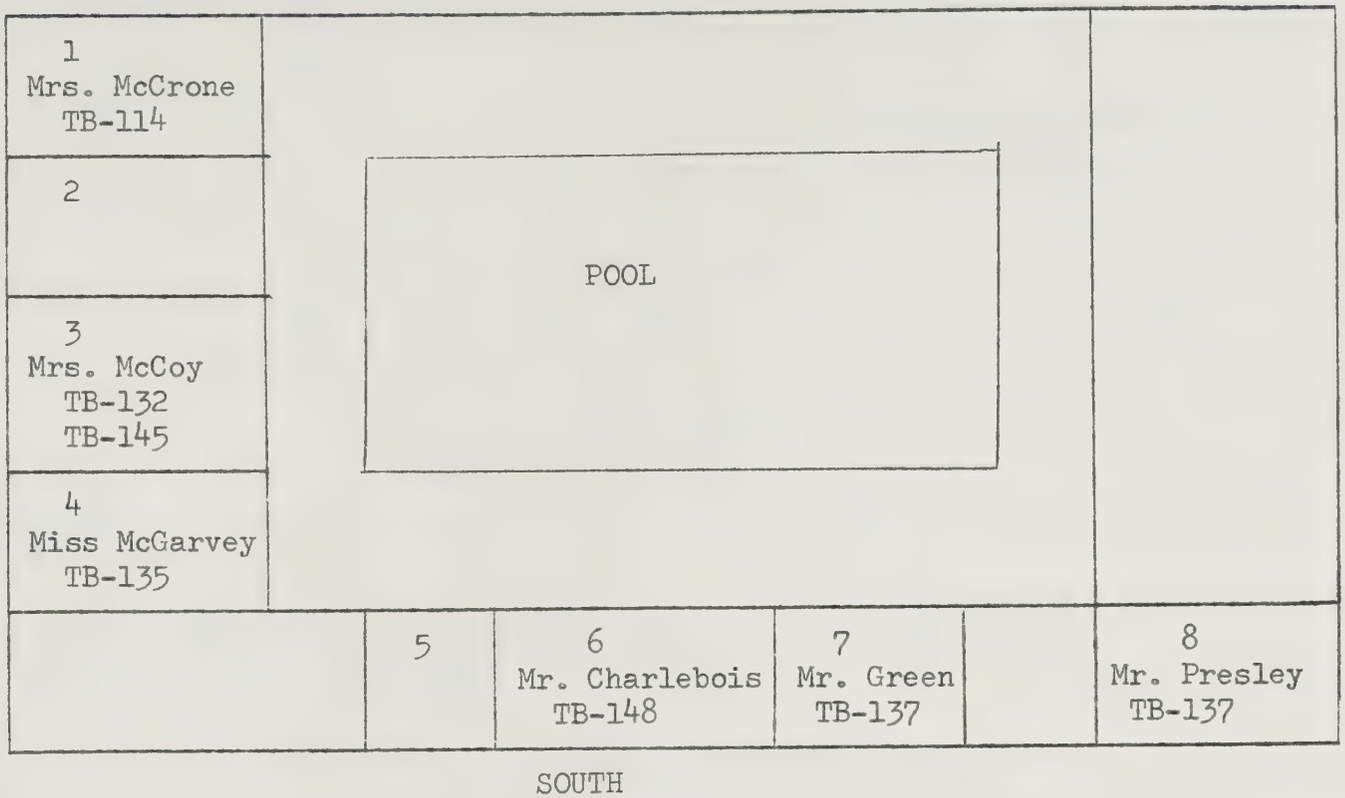
EAST

SOUTH

ROOM PLACEMENT - WINONA SENIOR SCHOOL

LOWER LEVEL

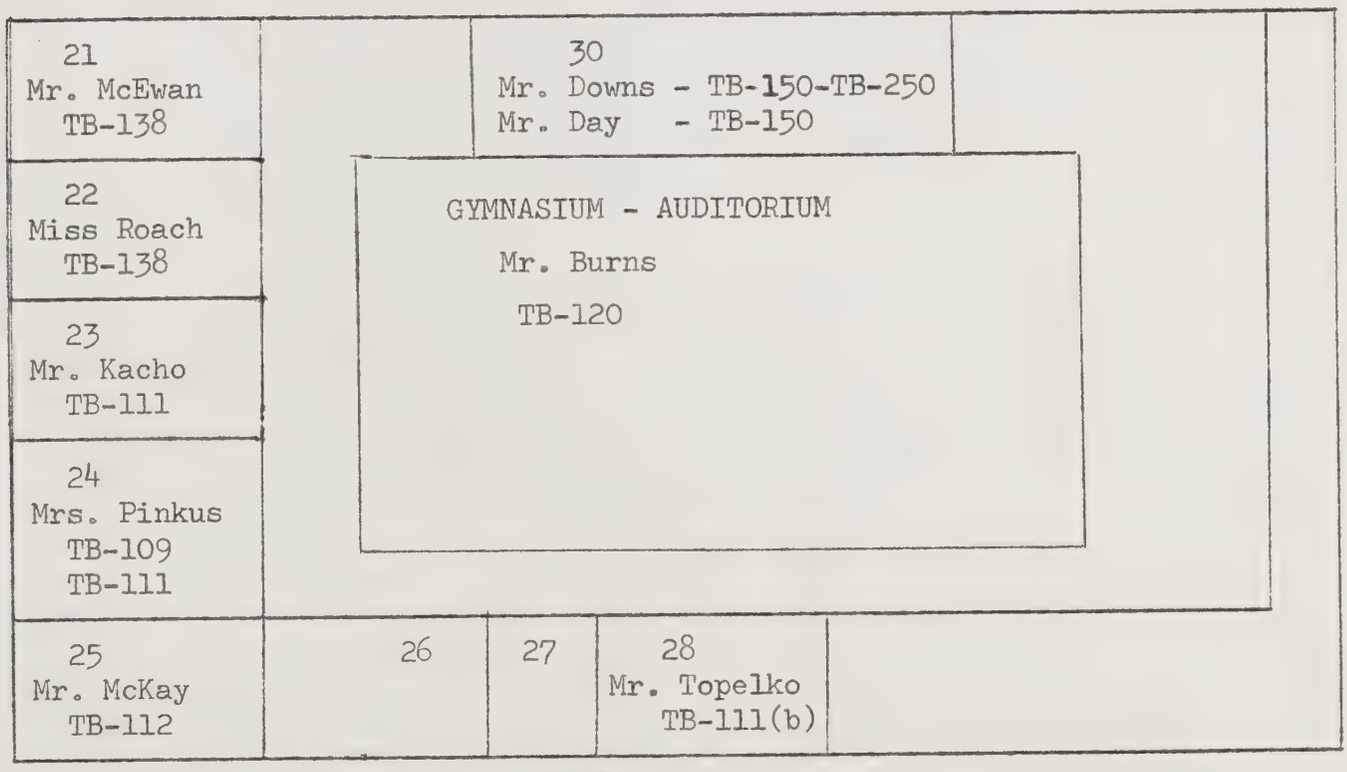
NORTH



SOUTH

SECOND FLOOR

NORTH



SOUTH

Mrs. Maxted) Junior
Miss Palmer) Auditorium
Mrs. Wildfang) TB-131

6 - DAY SESSION PLAN

N.B. JULY 1st IS A TEACHING DAY.

Day Number	1	2	3	4	5	6	
	June 30	July 1	2	3	6	7	1st 6-day session
	8	9	10	13	14	15	2nd 6-day session
	16	17	20	21	22	23	3rd 6-day session
	24	27	28	29	30	31	4th 6-day session

WHAT TO DO JUNE 29 AND 30

June 29
8:30 a.m. to 12 noon

The opening day of the summer session will be devoted to registration and orientation. Bring your Form A, which is your guarantee of your enrollment in the various units.

(1) Everyone upon arrival, go to the registration desk on the main floor. Signs will direct you to the right place. Present your Letter of Admission.

(a) Pay the $5 supply and activity fee in cash.

(b) Obtain your Progress Record Card - Elementary or Intermediate 1.

(c) See that your card has marked on it the $5 fee you have paid and that it is initialled by the staff member who accepts your money. (You will receive an official receipt on the first day 6 - July 7).

(2) Tour the school and view the displays.

(3) Check your classes:

(a) See your staff members to insure that you are on their class lists.

(b) Your staff members must initial your Form A.

(c) Do not check with lecturer untill July 8.

(4) Fill out the heading of your progress record card in CAPITAL letters. Students in Holy Orders should give both religious community name and lay name. Department of Veteran's Affairs (D.V.A.) students should write their branch of service and service numbers on their cards.

(5) See your staff members to insure that you are on their class lists.

(6) Submit to the office:

(a) Your letter of admission.

(b) Your Progress Record Card.

(c) Your Form A with the initials of your staff member for the four units.

(7) For your reference, copy a completed program on Form A in your Orientation Bulletin. (See Page 2) DO NOT TEAR OUT.

Untill your forms are filed in the office, you are not officially enrolled.

CHEQUES ARE NOT ACCEPTABLE ON REGISTARTION DAY.

DO NOT ARRIVE BEFORE 8:30 A.M.
You need have no fear of losing your place in a unit, provided you have registered correctly in advance and have your Form A.

JUNE 30
Morning: 8:00a.m.

Teachers go to the Auditorium where you will meet the principal and staff, and will be given final instructions.

8:15 a.m.
Class sessions scheduled for the morning will begin.

Afternoon: 1:00 p.m.
Teachers go to the Auditorium where you will meet the principal and staff, and will be given final instructions.

1:15 p.m.
Class sessions scheduled for the afternoon will begin.

JULY 31
ALL teachers come in the morning only to put rooms in order and to receive their cards. Unless a teacher appears at school on this day at 8a.m. as requested, his summer will not be considered complete.

THE "6 - DAY SESSION PLAN"

The timetable of the units of work has been arranged so that students may enjoy a maximum of choice. Work units operate upon a 6-day plan. Time during the summer is divided into four 6-day blocks or sessions.

Staff members, whose units of work follow this timetable, open their classes on each day 1 and close them on each day 6. In this way, a unit of work may be offered four times during the summer.

The lecture units, taking only a small fraction of each day, are arranged so that they are independent of the 6-day plan.

SELECTING A PERSONAL PROGRAMME

(1) <u>If you are working toward an Elementary Certificate.</u>

(a) It is compulsory for you to elect one picture-making unit and lecture unit Tb-121. If you select more than one picture-making unit, make sure that the units in question are not repetitions of one another. DO NOT ELECT MORE THAN TWO PICTURE-MAKING UNITS.

(b) Select a craft unit or a design unit.

(c) Select any two other units TB-100 to TB-150.

SUMMARY FOUR UNITS AND A LECTURE COMPLETE A SUMMER COURSE. YOU MAY ELECT ANY WORK UNIT FROM TB-100 TO TB-150 BUT YOU SHOULD NOTICE THAT UNITS NUMBERED IN THE TB-100'S ARE EXPLORATORY, WHILE THOSE NUMBERED IN THE TB-200'S ARE MORE ADVANCED AND GREATER PROFICIENCY ON THE PART OF THE STUDENTS IS EXPECTED. ONE PICTURE-MAKING UNIT IS OBLIGATORY (UNITS TB-100 TO TB-104) AND THE LECTURE UNIT TB-121. <u>THREE HOURS PER DAY IS THE MINIMUM ATTENDANCE FOR STUDENTS DESIRING AN ART CERTIFICATE.</u>

(2) If you are working toward an Intermediate Certificate. Part 1

You have enjoyed previous experiences in art education. You have explored several fields or design and have probably begun to develop a personal point of view (or philosophy) about art and the teaching of art. Because of this background, you are in a better position to begin to specialize. The following suggestions are offered to help you select a programme leading toward the Intermediate Certificate.

(a) Select some work similar to that in which you enjoyed the most success in previous units.

(b) Select a programme which includes both two and three-dimensional work.

(c) It is advisable for teachers in the second, third or fourth year to attend a unit dealing with design, such as unit TB-150, or the more advanced unit TB-250.

(d) Study the prescriptions of the units of work being offered for exploratory purposes, units TB-100 to TB-150. They may contain some work which you have not previously explored. If you feel that they offer activities which would be practical to you, it is suggested that you include these activities in your timetable.

(e) This summer the advanced lecture unit will not be offered for the Intermediate Part I Certificate. However, teachers must take the advanced lecture when they register for Intermediate Part II Certificate.

SUMMARY YOU MAY ELECT ANY UNIT OF WORK FROM TB-100 TO TB-250. MINIMUM ATTENDANCE LEADING TO CERTIFICATION IS THREE HOURS EACH DAY.

TOKARYK, Mr. J. J., B. A. Arts and Crafts Specialist, Art Consultant - Ottawa High Schools, Ottawa Board of Education, Ottawa, Ontario.	PRINCIPAL.
WILDFANG, Mrs. Vivian, Art Consultant, Peel County Board of Education, Mississauga, Ontario.	VICE-PRINCIPAL, Basic Lecture, TB-121, Art in General Education, Junior Auditorium, July 8-23, 11:15-12:15.
Bower, Mrs. Frances, Television Teacher, Ottawa Board of Education.	Picture-Making-Programming, Primary, Unit - TB-101 (a), Counsellor, Room 12, 1-4:10 p. m.
BURNS, Mr. G. County Supervisor of Art, Brant County Board of Education, Brantford, Ontario.	Contemporary Art Teaching Concepts, Unit - TB-120, Counsellor, Auditorium, 1-4:10 p. m.
CHARLEBOIS, Mr. V. Welding Instructor, Highland Park High School, Ottawa, Ontario.	Introductory Metal Sculpture, Unit - TB-148, Instructor, Room 6, 1-4:10 p. m.
CONWAY, Mr. G. Director Art Education, Painter Ottawa Roman Catholic Schools, Ottawa, Ontario.	Picture-Making-Programming, Junior and Intermediate, Unit TB-104 (a) Counsellor, Room 15, 8-11:10 a. m.
DAY, Mr. G., B. A. Art Specialist, A. N. S. C. A., Monklands High School, Montreal, Quebec.	Basic Design, Unit - TB-150, Counsellor, Room 30, 1-4:10 p. m.
DOWNS, Mr. A., Art Consultant, Board of Education, Borough of North York, North York, Ontario.	Basic Design, Unit - TB-150, 1st and 2nd Sessions, Unit - TB-250, 3rd and 4th Sessions, Counsellor, Room 30, 8-11:10 a. m.
EASON, Dr. M., A. F. A., B. A., M. ED., ED. D., Professor of Art and Aesthetics, Edinboro State College, Edinboro, P. A., U. S. A.	Picture-Making-Programming, Primary and Junior, Unit - TB-102 (a), Counsellor, Room 13, 8-11:10 a. m.
GREEN, Mr. G., B. A., B. Ed., Principal, Leslie Park Public School, Carleton Board of Education, Ottawa, Ontario.	Introductory Puppetry Instructor, Unit - TB-137, Room 7, 1-4:10 p. m.
Kacho, Mr. A., A. O. C. A., Art Instructor, Denis Morris High School, St. Catharines, Ontario.	Introductory Drawing, Counsellor, Unit - TB-111, Room 23, 1-4:10 p. m.

LEITH, Mrs. Olga, On Leave, Carleton Board of Education, Ottawa, Ontario.	Introductory Leather, Instructor, Unit - TB-136, Room 16, 1-4:10 p. m.
MARTIN, Mr. J. H., A. O. C. A., Head of Art Department, York Mills Collegiate Institute, Willowdale, Ontario.	Picture-Making-Programming, Intermediate and Senior, Counsellor, Unit - TB-107 (a), Room 17, 8-11:10 a. m.
MAXTED, Mrs. Joyce, Art Supervisor, Queen Elizabeth Senior School, Mississauga, Ontario.	Integrated Learning Activity, Art - Music - Drama, Instructor, Unit - TB-131, Junior Auditorium - 1-4:10 p. m.
McCOY, Mrs. Joan, Art Consultant, Ottawa Board of Education, Ottawa, Ontario.	Basic Printing Processess, Instructor, Unit - TB-132, Sessions 1-2-3, Introductory Lino Printing, Unit TB-145, Session 4 only, Room 3, 8-11:10 a. m.
McCRONE, Mrs. Kay, B. A., B. Ed., Special Education Specialist, Head, Academic Department, Eastdale Vocational School, Toronto, Ontario.	Introductory Craft Techniques, Instructor, Unit - TB-114, Room 1, 1-4:10 p. m.
McEWAN, Mr. C. Art Consultant, Borough of North York, Toronto, Ontario.	Introductory Paper Techniques, Instructor, Unit - TB-138, Room 21, 8-11:10 a. m.
McGARVEY, Miss Eva, Ceramic Consultant, Ottawa Board of Education Ottawa, Ontario.	Introductory Ceramics, Instructor, Unit TB-135, Room 4, 1-4:10 p. m.
McKAY, Mr. K. B., B. A., Master - Curriculum in Art, Toronto Teachers' College, Toronto, Ontario.	Picture-Making-Programming, Junior, Unit-TB-103 (a), Counsellor, Room 14, 1-4:10 p. m.
McKAY, Mr. W. A. Vocational Art Teacher, Fisher Park High School, Ottawa, Ontario.	Introductory Lettering and Poster Making, Unit - TB-112, Counsellor, Room 25, 8-11:10 A. M.
PALMER, Miss Judie, Classroom Teacher - Open Concept, Runningbrook Jr. Public School, Mississauga, Ontario.	Integrated Learning Activity, Art - Music - Drama, Instructor, Unit - TB-131, Junior Auditorium, 1-4:10 p. m.
PEARCE, Miss Lenore, Art Supervisor, Waterloo Board of Education, Waterloo, Ontario.	Picture-Making-Programming, Kindergarten-Primary, Counsellor, Unit - TB-100 (a), Room 11, 8-11:10 a. m.

PINKUS, Mrs. Wilma, Art Specialist, Drawing and Painting Instructor, High School of Commerce, Ottawa, Ontario.	Introductory Drawing, Counsellor, Unit-TB-111, Sessions 1 and 2, Introductory Painting, Unit-TB-109, Sessions 3 and 4, Room 24, 8-11:10 A. M.
PRESLEY, Mr. I. L., Art Teacher, Gowling Public School, Ottawa, Ontario.	Introductory Puppetry, Instructor, Unit - TB-137, Room 8, 8-11:10 A. M.
ROACH, Miss Yvonne, Head, Art Department, Bishop Ryan High School, Hamilton, Ontario.	Introductory Paper Techniques, Instructor, Unit-TB-138, Room 22, 1-4:10 p. m.
TOPELKO, Mr. J., A. O. C. A., Director of Art, Canterbury High School, Ottawa, Ontario.	Introductory Life Drawing, Counsellor, Unit - TB-111 (b), Room 28, 8-11:10 a. m.
MACK, Miss Lianne Carleton University, Ottawa, Ontario.	Special Staff Member, Secretary, Receptionist.
HOGG, Alasdaire Senior High School Student, Toronto, Ontario.	Special Staff Member, Supplies, Assistant Secretary.
CRAIGIE, Peter Highland Park High School, Ottawa, Ontario.	Special Staff Member, Supplies.

EXPLORATORY UNITS

TB100(a) Picture-Making-Programming (Primary and Kindergarten)

A study will be made of art activities and techniques suitable for pupils in kindergarten and those in Grades 1, 2 and 3. The relationship of art to the general kindergarten programme and to the programme in the junior grades will receive attention. Emphasis will be placed upon picture-making and the "Theme Approach".

Daily 8 - 11:10 a. m. — Miss Pearce
Follows the 12-day session plan — Room 11

TB101(a) Picture-Making-Programming (Primary)

A study will be made of art activities and techniques suitable for pupils in Grades 1, 2, 3 and 4. The kindergarten will be discussed as a basis to the theory studied. Discussion dealing with the natural modes of expression at the lower age levels will be held. Particular emphasis will be given to picture-making in two and three dimensions.

Daily 1 - 4:10 p. m. — Mrs. Bower
Follows the 12-day session plan — Room 12

TB102(a) Picture-Making-Programming (Primary and Junior)

A study will be made of art activities and techniques suitable for pupils in Grades 1 to 6. Theory and practice will emphasize picture-making. Group work will be included.

Daily 8 - 11:10 a. m. — Dr. Eason
Follows the 12-day session plan — Room 13

TB103(a) Picture-Making-Programming (Junior)

This unit will deal with picture-making in the junior level of the elementary school. A study will be made of the normal modes of expression of children in this level, as well as methods, organization, suitable materials, programme development and a variety of appropriate techniques. Practical activities will involve individual and group participation.

Daily 1 - 4:10 p.m. — Mr. McKay
Follows the 12-day session plan — Room 14

TB104(a) Picture-Making-Programming (Junior and Intermediate)

This unit will deal with picture-making in the junior and intermediate grades. A study will be made of the normal modes of expression of pupils in these grades. Areas of discussion and practice will include the elementary school art programme, methods, individual and group activity, handling of basic art materials, a variety of techniques and a study of design as applied to picture-making.

Daily 8 - 11:10 a. m. — Mr. Conway
Follows the 12-day session plan — Room 15

TB107(a) Picture-Making-Programming (Intermediate and Senior)

This unit is concerned with visual expression on a two-dimensional surface. The aim is to introduce the teacher to a variety of projects that will stimulate creative thinking. Media, techniques and subject matter will be explored in an attempt to develop manual and artistic awareness. The purpose is to enrich the perceptions and thinking of the teacher and hopefully enrich the creative thinking of his students.

Daily 8 - 11:10 a. m. — Mr. Martin
Follows the 12-day session — Room 17

TB109 Introductory Painting (Water-Colour)

This unit offers a 6-day exploration of water colour painting. Emphasis will be placed on still life objects to explore the elements of shape, form, texture, colour, movement and space.

Daily 8 - 11:10 a. m. — Mrs. Pinkus
Follows the 6-day session — Room 24
Sessions 3 and 4 only

TB111 Introductory Drawing

This unit offers a 6-day preliminary but detailed exploration of the elements of drawing. This will include a wide range of materials in relation to varied subject matter. There will be an emphasis on outdoor sketching, still life, figure drawing, imaginative composition and creative drawing. This unit is especially recommended as a background for advanced drawing and painting units. Teachers taking this unit might benefit from the continuation of the course into Introductory Painting. TB109.

Daily 8 - 11:10 a. m. — Mrs. Pinkus
Follows the 6-day session plan — Room 24
Sessions 1 and 2 only

TB111(b) Introductory Life Drawing

This unit is planned to help teachers draw the human elementary figure. The stress will be on proportions as well as techniques in life drawing. This unit has been simplified and is presented in a logical, step by step manner to facilitate easy comprehension and application of a seemingly difficult subject. During each six-day session a variety of media and techniques will be utilized.

Daily 8-11:10 a. m. — Mr. J. Topelko
Follows the 6-day session plan — Room 28

TB112 Introductory Poster-Making

This one-week unit will consist of brief lectures and practical experiments in poster-making. A study will be made of lettering, design and content as applied to the poster. Media used will be tempera and ink and coloured papers. Bulletin board arrangement will also be studied.

Daily 8 - 11:10 a. m. — Mr. McKay
Follows the 6-day session plan — Room 25

TB114 Introductory Craft Techniques

This unit will emphasize experiences for children in elementary school grades, stressing inexpensive and salvage materials, which the children can use.

Daily 1 - 4:10 p. m. — Mrs. McCrone
Follows the 6-day session plan — Room 1

TB120 Contemporary Art Teaching Concepts

This 6-day unit offers a study of contemporary methods which a teacher of art can use to prepare and present to students at any age level a challenging art programme. Learning labs will be held each day to give practical experiences with each of the methods discussed as well as problems related to teaching art. Teachers who have children may have them attend this unit for demonstration purposes.

Daily 1 - 4:10 p. m. — Mr. Burns
Follows 6-day session plan — Auditorium

TB121 Elementary Pedagogy

This unit comprises a series of lectures and general discussions on elementary pedagogy, philosophy and psychology with special reference to the teaching of art. Such topics as the characteristics of contemporary education, the individual and society, supervision, the enterprise, the learning process, objectives in art teaching, the democratic concept of education will be discussed with the object of developing an insight into and understanding of the role of the teacher of art as an educational leader in his community. This unit is prerequisite for all students who wish to receive an elementary certificate. The textbook is: Charles D. Gaitskell. Children and Their Art (Toronto: Longmans, 1958). May be purchased at office.

Daily 11:15 - 12:15 — Mrs. Wildfang
July 8 to July 23rd inclusive — Junior Auditorium

TB131 Integrated Learning Activity - Creating with Music-Art-Drama

In this unit costuming, set design and developmental drama will be used as a vehicle for the integration of the Arts. The theory and practical work will demonstrate the adaptability of methods, topic and age level. No previous experience is necessary. Teachers taking this unit are advised to bring scrap materials and sharp scissors.

Daily 1 - 4:10 p. m.
Follows the 6-day session

Mrs. Maxted
Miss Palmer
Mrs. Wildfang
Junior Auditorium

TB132 Basic Printing Processes

This is an exploratory unit designed to assist participants in the use of various printing media in the classroom. Techniques will include potatoes, cardboard and styrofoam. Printing will be done on paper and textiles. Teachers are requested to bring a small sharp knife and scissors.

Daily 8 - 11:10 a. m.
Follows the 6-day session
Sessions 1, 2, 3 only

Mrs. McCoy
Room 3

TB135 Elementary Ceramics

This unit will include methods of hand-building pottery, practical glazing techniques, design and decoration in relation to pottery, and firing techniques. The relationship of ceramics in the art activities in elementary and secondary schools will be discussed.

Daily 8 - 11:10 a. m.
Follows the 6-day session

Miss McGarvey
Room 6

TB136 Elementary Leatherwork

A study will be offered of creative leather work. Special attention will be given to creative designing and pattern-making. Leather will be supplied for the making of small objects.

Daily 8 - 11:10 a. m.
Follows 6-day session

Mrs. Leith
Room 16

TB137 Introductory Puppetry

This unit will include a study of puppets, marionettes, shadow puppets, push puppets, and rod puppets. These figures will be produced from a number of materials and students will learn how to operate them. Various types of puppets and marionettes will be made which will be suitable for pupils in all grades from 1 to 12. Students will participate in the production of plays involving the use of all the above puppets.

(Materials will be provided, but those students planning to take the unit are advised to bring odds and ends which might supplement the materials supplied. Materials such as bright cloth in a variety of textures, scraps of felt, fur, leather, old socks and stockings, old jewellery, and trimmings might be brought.)

Daily 8 - 11:10 a. m. Follows the 6-day session plan	Mr. Presley Room 8
Daily 1 - 4:10 p. m.	Mr. Green Room 7

TB138 Introductory Paper Techniques

In this unit the student will learn to use paper creatively. The work to be explored will include the use of paper in ways other than that of merely supporting flat work. The three-dimensional use of paper will be emphasized and the use of torn paper, paper line compositions and paper mosaics will be considered. The work will be suitable for grades 4 to 10.

Daily 8 - 11:10 a. m. Follows the 6-day session plan	Mr. McEwan Room 21
	Miss Roach Room 22

TB145 Introductory Linoleum Work

A study will be made of single block linoleum cutting and printing. Printing will be done on paper and textiles.

Daily 8 - 11:10 a. m. Only 4th 6-day session	Mrs. McCoy Room 3

TB148 Introductory Metal Sculpture

The welded sculpture and metal design course will incorporate a practical introduction to the shop area and equipment as well as provide an opportunity for creativity of design and application.

At the outset, examples and models of welded sculpture, to demonstrate the wide range of possible design, will be shown. Projects will include the designing of tin flowers, a variety of human forms and abstract design arrangements. The course will be included with a session in which teachers will be encouraged to develop their own designed sculpture. Teachers taking this unit are asked to bring at least 24 tops and bottoms of a variety of sizes of tin cans. Any other metals may also be brought.

1 - 4:10 p. m.	Mr. Charlebois
Follows the 6-day session plan	Room 6

TB150 Basic Design

This is a unit dealing with theories of design. This unit is devised to give art teachers an understanding of some of the basic theories and ideas underlying design in the wider meaning of the term. Though not a unit on how to design particular things, it should help the teacher to apply or to recognize sound design in a variety of art products. Attention will be given to planning a class programme of art activities to give pupils experience in the elements of design through self-expression. (e. g. activities involving line, shape, colour, texture, etc.)

8 - 11:10 a. m.	Mr. Downs
Follows the 6-day session plan	Room 30
1st and 2nd sessions only	
Daily 1 - 4:10 a. m.	Mr. Day
Follows the 6-day session plan	Room 30

TB250 Advanced Design

This six-day unit has been devised to further explore the theories of design. An understanding of relationships in natural and man made forms will be explored through two-dimensional media, textured surfaces, reliefs, planar forms and three-dimensional linear forms.

8 - 11:10 a. m.	Mr. Downs
3rd and 4th sessions only	Room 30

Visiting Other Units

Teachers taking any one of the Picture-Making-Programming Units are free to visit other units which would help them in their picture-making-programming.

e. g. A teacher may have problems drawing the human figure. He may spend part of the period in the Introductory Life Drawing Class and then return to his original Unit. Please make arrangements with both instructors involved. Teachers may take a fifth unit if they so desire. Please make arrangements with the principal or vice-principal.

WHEN YOU FINISH A WORK UNIT

At the close of each unit of work you have a number of things to do:

(1) Each teacher has a progress record card which he obtained upon registration. These cards have spaces for a record of activities explored under the guidance of the staff members. On the last day, your card will be given to you by your staff member.

(2) Write a short description of the work you have completed in the proper spaces on the record card.

(3) Take your card, together with the work you have completed, to the staff member for his appraisal. Your staff member will then write a short statement of your progress and will sign the card. It is your privilege to know what the staff member says about your progress. In this way, you will always know how well you are succeeding in your work.

(4) Leave your record card with the staff member. If you have classes with two staff members in one day, leave the card with the one you visit last in the day. Under no condition are you to take the card away with you.

(5) Take your notebook to your staff member and have him initial it. Do keep a neat notebook for your own reference in future.

WORKING AT YOUR PROGRAMME

STANDARD OF WORK

Teachers are often concerned about the standard of excellence they should reach in their manual work. How proficient should you be in art? It is felt that in the brief time allotted to the elementary units, teachers should have as broad a survey of activities as possible, and should not spend too much time trying to perfect any one technique.

No one expects you to become an artist in a preliminary summer course. All the staff hopes is that you may have experiences which will enable you to become a better teacher. Therefore, do not repeat work just to perfect a skill. Skill is useful to have, but if you want to achieve it, practice between the end of this summer session and the beginning of the next session.

Once you have mastered enough of a technique to use it in a classroom, decide without delay your next field of exploration.

PRESCRIBED READING

With the exception of the lecture unit, there is no "prescribed reading" for the units of work. An intelligent person reads a book to answer questions which have arisen during his experience. Probably no two persons will want to find the answers to exactly the same questions, and it would seem, under the circumstances, to be wasteful of time and energy to do "prescribed reading".

WRITTEN ASSIGNMENTS

What has been said concerning "prescribed reading" applies also to "written assignments". With the exception of the lecture unit, there are no written assignments attached to the work units. If the participant wishes to write on any topic in order to clarify his thinking or to help him to recall useful information he has discovered, he will do his writing in his notebook for his own benefit, and not as a proof of work done.

EXAMINATIONS

Counsellors and instructors do not set examination papers. Lecturers, however, may give short tests throughout their units or may set a final paper. They may, on the other hand, summarize a teacher's progress by means of term's work or in any other manner they may wish to choose.

NOTEBOOKS

Teachers are expected to keep notebooks during the summer session. Your notes (suitably illustrated) should contain such information as will be valuable to you when you return to your teaching position. Write only that which is necessary and useful. The following items are suggested:

(1) Short descriptions of new techniques learned, including the materials and tools involved.

(2) Suggestions for correlations of these techniques with other areas of school life.

(3) A brief summary of valuable theory (both of aesthetics and of methodology) connected with the techniques which your co-workers and your staff members have contributed.

(4) An outline of the problems discussed by lecturers which are of importance to you.

(5) Short accounts of any reading which may have bearing upon the topics outlined in your notebook.

GENERAL ANNOUNCEMENTS

ART GALLERY OF ONTARIO

The Art Gallery of Toronto, offers teachers at the summer courses the privilege of visiting the gallery free of charge upon presentation of identification. Identification slips are available at the office of the summer school, or students may show receipts for fees after the first day 6.

NOON-HOUR ACTIVITIES

Activities of various kinds are arranged for the noon hours, 12:20 - 12:45. Musical programmes will be arranged and the talent of students will be solicited. Films are shown in the auditorium on each day having an even number, and deal with both art and general topics. Puppet shows will also be offered. Teachers are encouraged to come forward with any talent suitable for our noon hour activities.

CSEA TRADE FAIR

Each year a special display of all the leading brands of art supplies is arranged in cooperation with various firms. The fair is sponsored by the Canadian Society for Education through Art for its patron members. In sponsoring the fair, the Society endorses the firms displaying materials. The fair date will be announced by the principal on opening day.

INSTRUCTORS' COMMENTS MIGHT CONSIST OF THE FOLLOWING:

EXCELLENT - meaning that the teacher is most cooperative, creative and open-minded, seems to have a grasp of the essentials of contemporary art education, produced work which is outstandingly well designed, and attacks problems with considerable intellectual vigour.

COMPLETE - meaning that the teacher is cooperative, produces work which is reasonably well designed, is not unreasonably opposed to contemporary trends in art education, and goes about the work on hand with reasonable self-reliance; works to capacity.

INCOMPLETE -meaning that the teacher is unintelligently opposed to contemporary trends in art education, shows strong signs of laziness, produced copied work or work which is very badly designed; is resentful of change. Some staff members may make other comments.

CAFETERIA

The cafeteria is operated at the lowest possible cost. A "paper service" is used both for quietness and cleanliness. Refreshments are served each day from 7:30 a. m. to 3:15 p. m. Specified times are arranged for morning and afternoon "snack" periods to avoid congestion in the cafeteria.

Teachers and staff members should, if possible, go to the cafeteria according to the following schedule:

Lower Floor	9:30 a. m. & 2:50 p. m.
Main Floor	9:40 a. m. & 2:55 p. m.
Second Floor	9:50 a. m. & 3:00 p. m.

With large attendance please adhere to these times. Since the course is very concentrated, one coffee break should suffice.

PARKING

There are parking facilities at the school for teachers. Certain areas are reserved for staff members' cars. Please keep cars locked. No responsibility is taken for theft or any damage.

SMOKING

Because of fire hazards associated with art materials, there is a strict "No Smoking" law inside the building. Smoke only in the cafeteria and outside front entrance. Please put cigarette stubs in containers provided.

VOLUNTARY STUDY

The building will be open from 7:30 a. m. until 4:30 p. m. Teachers may work at various activities of their own choice during this time. The library will be open for quiet study.

TOOLS AND SUPPLIES

Owing to the high cost of art supplies, teachers are asked to be particularly careful not to be wasteful of any materials. Every teacher is urged to bring a pair of scissors, since no scissors will be supplied. Sufficient quantities of all other tools and supplies for normal activities are available at no extra cost above the $5 supply and activity fee. Should a teacher require larger than usual quantities of any material, an extra charge would be made.

DISPLAYS OF TEACHERS' WORK

The displays of teachers' work in the school halls and elsewhere are changed nearly every day. Teachers should not remove work from the display boards, but should obtain it from the staff member after it has been returned to the room where it was produced.

TEACHERS ABSENCE

It will be realized that even one day's absence is a serious matter in a concentrated summer session such as this. Teachers who wish to obtain an art certificate may not be absent from attending class, a doctor's or dentist's certificate must be presented upon return to the summer session.

LATES

The course is too concentrated for lates. Please be on time so as not to interrupt the lecture part of the unit.

PURCHASE OF BOOKS AND PRINTS

A number of publications on art can be bought at the sales desk of the Art Gallery of Toronto. Some prints of paintings are also available from the same source. There are also available texts for Intermediate I if anyone wishes them for their own study.

SOCIAL PROGRAMME

An organized programme of social events, including dances and tours to points of interest, is arranged. Teachers will be notified of these events at the beginning of the summer session. It is requested that each class elect a class president to represent that group. Mrs. Wildfang will look after the social programme.

EVALUATING THE SUMMER SESSION

No matter how thoughtfully a summer session of this kind is planned, there is always room for improvement. Teachers, who are people with the greatest insight into the success of the courses, are asked to evaluate the existing organization. They should suggest means of improving present conditions whenever a practical idea occurs to them. Many of the present arrangements at the art courses are based upon the suggestions offered by teachers at former summer sessions.

EXHIBITOR'S DISPLAY
OF
ART MATERIALS

TO BE ANNOUNCED

We hope you enjoy the summer and take with you many ideas for your teaching in the future. We wish you a well ~~deserved~~ holiday in August.

J. J. Tokaryk

J. J. Tokaryk, Principal